***STAPLEFORD ABBOTTS PARISH COUNCIL***

c/o Ellie Thomas, Interim Parish Clerk

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**Draft Minutes of the Council Meeting**

**7.15pm Tuesday December 7 2021**

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| **Present:** |  | | |
| **Councillors:** | Jayne Jackson (Chair) JJ | Marion Francis (Deputy Chair) MF | |
|  | Colleen Atkinson CA | Catherine Burnett CB | |
| **Officers:** | Ellie Thomas, Clerk | | |
| **In attendance**: | 8 Residents/ Visitors | |  |

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| 813/21 | **Apologies for Absence** |
|  | Cllr Barb Lowings BL (illness) Kim Lidlow KL (prior engagement) Barrie Challingsworth BC (resigned 7/12/21) |
| 814/21 | **Declarations of Interest** |
|  | None |
| 815/21 | **Minutes of last Meeting** |
|  | Confirmed as a true record |
| 816/21 | **Matters for Report** |
|  | **Clerks Report**  EFDC, ECC, EALC, Highways, Planning, Police, Libraries, Community Hub & VAEF bulletins all circulated  Christmas giving campaign run by EFDC – details circulated to all  Exhibition of “faiths in the forest” opens  Community theatre – in January LADS of Loughton present *Gaslight* and TBDS of Theydon Bois perform *Neighbourhood Watch*  EALC - Communications have been sent re. remote meetings in case of Omicron upswing – more soon.  **Police Report – PC Andy Cook:** This month: 3 thefts of motor vehicles, 1 attempted theft, 1 theft from a motor vehicle and 1 case of criminal damage to gates during a car theft. Car thefts were in the early hours. PC Cook to report back to JJ about a lorry that blocked the main road.  **Speeding Project**: PC Cook has the paperwork to fill out and pass to Janet Wiley at the fire brigade. Liam has done assessment, and meeting with the school is to be arranged.  **Horses loose in road**: Field owner is based in Ilford area and is not aware of who owns the horses. Field was common grazing and the horses were there, before he bought it. The field should be made secure, as more horses have been seen there. We are trying to locate the responsible person. JJ to liaise with PC Cook on this subject.  **Budget:** To regroup in January and deal with budget & precept request. Suggested increase of allotment rents – 10-15% as we did not do this last year. We would need to give tenants advance notice. Clerk to recirculate budget sheet and current rents to all.  **Footpaths:** Paths look good and not too muddy. No training right now, just monitoring walks and paths: a full programme of work restarts March 2022.  **Drones:** Some were seen at night very close to back gardens, PC Cook investigating. Please tell us or the police if you see them.  **Neighbourhood Planning:** We have distributed these to the village and industries therein. We have had around 50 back, but we need 50% of the total sent out (at least) to do the Plan. Clerk to start processing, all recipients have toll Feb 28 2022 to return.  **Social media**: To revisit on January agenda  **Book swap box:** Suggested for the village – there is already one in the church. JJ to put on Linkup. To consider where to put them and what design they should take. CB to look at designs – JJ to approach shop proprietor.  **Website:** Is now live – more details to follow and content to be further developed.  **Benches & bins:** Cllr McIvor of ECC is looking into a grant – 1.5 – 2k. Awaiting his response. EFDC to help with practicalities. To revisit in January and seek Cllr McIvor’s help with ECC Highways forms pertaining to benches & bins. |
| 817/21 | **Finance** |
|  | Transactions for November 2021 – All agreed and actioned.   |  |  |  | | --- | --- | --- | | S FREEMAN | POPPY WREATH | 40 | | POST OFFICE | STAMPS | 5.10 | | TESCO | SWEETS CHRISTMAS | 13 | | TESCO | FOOD/ PLATES CHRISTMAS | 10.89 | | E THOMAS | CLERK NOVEMBER | 506 | | PANTHERPRINT | NEIGHBOURHOOD PLAN LEAFLETS | 215 | |
| 818/21 | **Planning** (Development Control & Enforcement Team) |
|  | **Application No:** EPF/2772/21 **Officer:** Zara Seelig **Applicant Name:** Mr Kurt **Return 13/12/21 NO OBJECTION**  **Location:** Oaklands Bournebridge Lane Stapleford Abbotts RM4 1LT **Proposal:** Proposed open air swimming pool.  **Application No:** EPF/2757/21 **Officer:** Zara Seelig **Applicant Name:** Mr Kurt **Return 13/12/21 NO OBJECTION**  **Location:** Oaklands Bournebridge Lane Stapleford Abbotts RM4 1LT **Proposal:** Rear ground floor extension.  **Application No:** EPF/2926/21 **Officer:** Muhammad Rahman **Applicant:** Mr Belayet Hossain **20/12/21 NO OBJECTION Location:** Malpeque Bournebridge Lane Stapleford Abbotts RM4 1LT  **Proposal:** Proposed construction of additional storey. Two storey rear extension, first floor side & rear extensions.  **Application No:** EPF/2962/21 **Officer:** Ian Ansell **Applicant:** Stapleford Abbotts Golf Club **Return 20/12/21**  **Location:** Stapleford Abbotts Golf Course Tysea Hill Stapleford Abbotts RM4 1JU  **Proposal:** Conversion of existing 'gardeners shed' into a meeting/dining space to be used as ancillary to existing clubhouse  **COMMENTS:** noise is an issue from a second function suite – there should be a limit of midnight. The electricity substation is struggling. Sewage in that area is an issue already – what will be done? Traffic would be increased on an already dangerous road. The road itself is in bad repair. Is there is a business plan in existence for this? It will be very near the proposed caravans. Where will they keep the vehicles if the storage shed is made into a function room?  **Application No:** EPF/0400/21 **Officer:** Brendan Meade **Applicant Name:** Mr T Hussain COMMENTS SUBMITTED  **Location:** Knolls Hill Farm Bournebridge Lane Stapleford Abbotts RM4 1LU  **Details of Appeal:** Application for Prior Approval of a proposed enlargement of a dwellinghouse by construction of additional storeys. (Submission 1 render option) **Appeal Received:** 3-Nov-2021 **Reason for Appeal:** Against a Refusal **Ref:** 21/3275964 **Type:** Written Representations  **Application No:** EPF/0515/21 **Officer:** Brendan Meade **Applicant Name:** Mr T Hussain COMMENTS SUBMITTED  **Location:** Knolls Hill Farm Bournebridge Lane Stapleford Abbotts RM4 1LU  **Details of Appeal:** Application for Prior Approval of a proposed enlargement of a dwellinghouse by construction of additional storeys. (Submission 3 brick no dormers) **Appeal Received:** 3-Nov-2021 **Reason for Appeal:** Against a Refusal **Ref:** 21/3275960 **Type:** Written Representations  New application for The Drive, entered after agenda was published: applicant wishes to change a condition regarding the entrance and aspects of the houses – which is more fundamental than just a condition. Comments: infrastructure could be affected, the industrial estate is opposite, the road is very busy. More details needed on this application before we can comment fully. |
| 819/21 | **Parish Council Projects** |
|  | Drone project – first public viewing tonight – unanimous approval and enjoyment! |
| 820/21 | **Correspondence** |
|  | Letter re. Spencers Farm for information.  Email from resident expressing approval of Neighbourhood Plan.  Correspondence with resident who had an accident involving a pothole on Bounebridge Lane that damaged his car and caused shock and minor injury. This has been reported to ECC with pictures included.  Christmas card from head of EFDC, Cllr Kane. |
| 821/21 | **Meetings of Outside Bodies and Training Courses** |
|  | MF at Public Transport meeting, 15/11 re bus routes – presented our view about issues with bus services. To liaise with Tony at Abridge regarding feedback on demand buses. |
| 822/21 | **Highways** |
|  | Pothole on Bournebridge Lane  Drains have been serviced on Tysea Hill  Fence down by the brook  Ashetons Farm road in bad state, as are footpaths on Tysea Hill.  Hole in road opposite The Ivies – residents can feel cars jolting over it even inside the house.  Path from Top Oak to Bournebridge Lane very overgrown – we are looking for new hedger as usual one is ill.  Tysea Hill to Chapel – road full of holes. |
| 823/21 | **Matters for future Agendas** |
|  | Village Hall History Beacons Book boxes  Budget & Precept Jubilee ideas Social media  VIP death procedure Emergency Planning update History Project next phase  Car Park progress (to ask school) |
| 824/21 | **Open Forum** |
|  | Graham at Cribb’s wished us all a very happy Christmas – many thanks.  Church picnic for Jubilee – June 5. Bring your own food and activities will be laid on.  Church has applied to EFDC for planning permission for extension, after advice from Conservation Officer. |
| 825/21 | **Time & Date of next meeting**  Meeting closed 8.35 Next meeting at 7.15pm on Tuesday January 4 2022 in the Village Hall. |

**Signed by Chair:..........…………………………………………………………..Date:…………….**

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